

HOW TO BID WITH MOSSGREEN AUCTIONS

The bidding procedure depends on whether or not you have purchased with Mossgreen Auctions before and if you are therefore a registered buyer.

All forms can be downloaded from our website or can be found at the back of the auction catalogues.

FOR MOSSGREEN AUCTIONS REGISTERED BUYERS:

If you are able to attend the auction in person, you will be asked to register on arrival at the venue and collect your Bidder's Number.

If you are unable to attend the auction, please complete either a Telephone Bid or Absentee Bid Form and return to Mossgreen, 24 hours prior to the commencement of the auction either by fax 03 9826 4055 or scan and email to mail@mossgreen.com.au. You will be contacted by a member of staff to confirm receipt of your form.

IF YOU HAVE NOT BOUGHT WITH MOSSGREEN AUCTIONS BEFORE:

If you are able to attend the auction in person, you will be asked to register on arrival providing photographic identification showing your current address and you will then be given your Bidder's Number.

If you are unable to attend in person, we will require:

- A completed Telephone Bid or Absentee Bid Form
- A clear copy of photographic identification, such as a driver's licence

Please forward these to Mossgreen either by fax 03 9826 4055 or scan and email to: mail@mossgreen.com.au. You will be contacted by a member of staff to confirm receipt.

If you are an overseas bidder, we will also require a deposit of \$2,000 AUD (refundable within 48 hours if you do not buy). This can be charged to your credit card if you could provide details and can be used towards payment of any bought item. Please note that final payment (over the amount of \$2,000 AUD) cannot be accepted by credit card and must be made via bank transfer.

IMPORTANT PAYMENT INFORMATION

Full payment of auction purchases is due no later than three (3) days after the auction date.

METHODS OF PAYMENT

1. Bank Transfer/EFT to:

Account Name: Mossgreen Auctions
BSB: 033 083
ACC: 231 736
Bank: Westpac Banking Corp,
South Yarra Branch, VIC, 3141
Swift: WPAC AU2S

Auction purchases will be available for collection upon confirmation of cleared funds in our bank account or by presentation of a bank receipt.

2. Cash

Limit of \$10,000 AUD per invoice

3. Credit Card

Visa and MasterCard are accepted with a surcharge of 2% and American Express with a surcharge of 3% - please note the credit card holder must be present to sign or enter pin number - we cannot accept details by phone, fax or email for security reasons.

Mossgreen Auctions also reserves the right to request additional forms of identification before processing any credit card transactions at all.

4. Bank Cheque

Subject to three (3) days clearance
Personal and Company cheques are not accepted

IMPORTANT COLLECTION INFORMATION

Please make sure you have read and understood the specific collection arrangements for this auction.

Payments and collections can be made at Mossgreen Auctions, 310 Toorak Road, South Yarra, Victoria 3141 or at the auction venue.

All items must be collected & paid for by 5.00pm three days after the auction, or removal and storage fees will apply. Please note that no goods are available for collection on the day of the auction.